

MONTHLY SUMMARY OF NIGHT SHIFT WORK

BRANCH OR OFFICE

MONTH

[illegible]

I certify that the above employees were required to work the days reported above on the Night Shift, and are entitled to additional pay of 15% for such time. All work reported between the hours of 3:15 P. M. and 10:45 A. M. and periods of annual leave have not been included.

Structure